



POSITION VACANCY ANNOUNCEMENT

Position: Summer Camp Counselor (PT)
Starting Salary: \$12.50/hour
Posting Date: April 27, 2023

Department: Parks & Recreation
FLSA Status: Non-Exempt
Closing Date: Open Until Filled

Job Summary:

This position is responsible for ensuring a fun and safe environment while coordinating a variety of activities in the summer camp program by directing and supervising staff and large groups of children ages 5-12.

Major Duties:

- Lead and instruct games, crafts, and activities appropriate to assigned group of campers as directed by supervisor.
- Responsible for safety and welfare of campers on field trips to pool and various locations throughout the summer.
- Handles medical, safety and severe weather emergencies per the procedures noted during in-service training; completes reports including accident and incident reports as needed.
- Assists with gymnastics activities and skill stations including instructing, demonstrating, and spotting.
- Assists in daily set-up and clean-up of camp including maintaining cleanliness of facility and restrooms.
- Organizes and maintains all equipment and supplies. Performs regular visual inspections of camp equipment and notifies supervisor of defective equipment.
- Participates in in-service training as required; participates in weekly staff meetings.
- Performs related duties.

Minimum Qualifications:

- Knowledge and level of competency commonly associated with completion of specialized training in the field of work, in addition to basic skills typically associated with a high school education.
- Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for two years.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.
- Possession of or ability to pass the training course for certification in American Red Cross CPR and Standard First Aid.
- Possession of or ability to pass the training course for certification in Darkness to Light Stewards of Children.

The successful candidate must pass a Background/Reference Check, and Pre-Employment Drug Screenings prior to the start of employment.

To Apply: All applicants must complete a Habersham County employment application. Applications can be found online at www.habershamga.com. Applications and a detailed job description can be picked up at the Habersham County Human Resources Department, Administration Building located at 130 Jacob's Way, Clarkesville, GA 30523 in room 301. For more information please call (706) 839-0214.