



POSITION VACANCY ANNOUNCEMENT

Position: Head Lifeguard (PT)
Salary Range: \$15.60/hour
Posting Date: September 12, 2024

Department: Parks & Recreation
FLSA Status: Non-Exempt
Closing Date: Open Until Filled

Job Summary:

The purpose of this position withing the organization is to assist in supervision of the natatorium at the Ruby Fulbright Aquatic Center. This position also acts as a shift supervisor for the lifeguards at the Ruby Fulbright Aquatic Center and participates in the work of lifeguards.

Major Duties:

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned as needed to ensure the efficient operation of the aquatic center and the parks and recreation department.

- Assists the Aquatic Manager in developing and implementing policies and procedures.
- Communicates policies and procedures to staff via frequent staff meetings at least monthly.
- Resolves staff problems and issues.
- Assists in training new lifeguards.
- Maintains files and records.
- Acts as a shift supervisor working primarily evenings and weekends, and during the day as needed.
- Assists Aquatic Manager in evaluating staff.
- Ensures that swimming pools are operational during shift.
- Tests pool chemicals regularly and records results.
- Provides assistance to patrons.
- Provides first aid as needed.
- Maintains shift reports, chemical logs, and in-service logs.
- Maintains records of supplies and equipment inventory and recommends necessary purchases to Aquatics Manager.
- Provides emergency response as needed.
- Performs related duties.

Minimum Qualifications:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience

- Two years of increasingly responsible experience in lifeguarding and general supervisory practices including aquatics related operations/environments (ex. Working in a pool facility, working with lifeguards, etc.), or any experience sufficient to thoroughly understand the work of lifeguarding positions to be able to answer questions and resolve problems.

Training

- Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.
- Current certification in American Red Cross Lifeguard and Standard First Aid.
- Current certification in American Red Cross CPR for the Professional Rescuer or Lifeguarding, First Aid, and CPR certification by another nationally recognized agency.

The successful candidate must pass a Background/Reference Check, and Pre-Employment Drug Screenings prior to the start of employment.

To Apply: All applicants must complete a Habersham County employment application. Applications can be found online at www.habershamga.com. Applications and a detailed job description can be picked up at the Habersham County Human Resources Department, Administration Building located at 130 Jacob's Way, Clarkesville, GA 30523 in room 303. For more information please call (706) 839-0214.