



POSITION VACANCY ANNOUNCEMENT

Position: Building Inspector I

Starting Salary: \$21.00/hour - \$24.00/hour

Posting Date: February 11, 2025

Department: Planning & Development

FLSA Status: Non-Exempt

Closing Date: February 28, 2025

Job Summary:

This position is responsible for inspecting new residential, commercial, and industrial construction and renovations throughout the county to ensure compliance with standard codes.

Major Duties:

- Inspect new residential, commercial and industrial construction in the county, including inspecting building foundations, framed structures, and finished structures for safety and compliance with standard codes.
- Locate non-permitted construction and other violations of codes during travels of city streets and county roads. Reports violations to the Building Official and issues stop work orders when authorized by the Building Official.
- Responds to general inquiries from contractors.
- Interprets and explains building codes and regulations to builders, contractors and homeowners.
- Reviews standard building, electrical, plumbing, mechanical, gas, fire prevention and other codes to remain abreast of code changes.
- Reviews building plans for compliance.
- Prepare reports and maintain inspection records.
- Conducts contractor training classes.
- Attend conferences and training classes to maintain the current knowledge base.
- Performs other related duties as required for the efficient operations of the department.

Minimum Qualifications:

- Possession of a high school diploma or equivalent.
- One to two years of experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.
- Possession of or ability to readily obtain the appropriate state certification for the type of inspection(s) conducted.
- Study for and obtain certification from the International Code Council in the field of inspections performed. Building or one- and two-family certification required in the first year of employment. Two certifications per year is preferred.
- Or any equivalent combination of education, training, and/or experience which provides the requisite knowledge, skills, and abilities for this job.

The successful candidate must pass a Background/Reference Check, and Pre-Employment Drug Screenings prior to the start of employment.

To Apply: Please complete a Habersham County employment application. Applications can be found online at www.habershamga.com. Applications and a detailed job description can be picked up at the Habersham County Human Resources Department, Administration Building located at 130 Jacob's Way, Clarkesville, GA 30523 in room 303. For more information please call (706) 839-0214.